

## **Minutes of the weekly meeting held on Saturday 27<sup>th</sup> February 2016**

**Location:** RWA Office, 11<sup>th</sup> floor, Prakashdeep Building

**Date:** 27rd Feb 2016

**Time:** 3:00pm to 5:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Mr. Lokesh Kumar - Member (LB-11)

Mr. Arun Jain- Member (Flat No. 507)

Mr. Anil Arora- Member (Flat No. 1109)

### **Agenda of meeting and further Decisions.**

#### **Lift lobby designing.**

Rates and scope of work discussed with Mr. Naveen Sharma (M/s Attari Build Design), He gave his final quote and offered RWA MEMBERS both the options (only consultation or Turnkey project). All the members suggested that before finalizing him we should find more options.

There is another architect Mr. Saurabh Garg from M/s Cross Design also presents his company profile along with scope of work, members asked him to submit his company profile and show more design along with complete project cost. This time we include general toilet (Ladies & Gents) and back elevation of the building to include in the design.

#### **Strengthening of building project.**

This project is on hold, as all members discussed and suggested to hire a structural engineer for building on contract basis to find out the structural problem in the building and design a BOQ accordingly.

#### **Replacement of DG Set radiator (125 kva).**

Decision have been made in favor of M/s OVN Trading Engineers Pvt. Ltd., although they are the highest one in comparison of others bidders but due to their company status, brand image and experience towards ensuring the quality of work and product, all members decided to go with them. Total cost of radiator replacement is Rs. 56065/- after discount of Rs. 2000/-. Also all members decided to go for an AMC for all 4 nos. DG sets, So requested Mr. Lokesh to negotiate the price of replacement of radiator further if possible.

#### **Replacement of Drinking & Raw water pipelines.**

Kept on hold for next meeting.

**Supplementary agreement to be signed with Indus Tower Ltd.**

Kept on hold for next meeting.

**Outstanding payment recovery from M/s Essar**

As per Mr. Ravi Sharma- Vice President, he assured society that Essar will clear the over dues by 15<sup>th</sup> of March 2016.

**Computer up gradation (RWA OFFICE- Accounts section)**

Pending with Mr. Lokesh Kumar to find and negotiate the vendor.

**Power/Energy Audit**

Not discussed in this meeting.

**Notice towards short payment of TDS amount after filing the TDS return**

Not discussed in this meeting.

**New Internet/ Broadband connection require for RWA office**

Not discussed in this meeting.

**Common area (Lift lobby & Driver room) agreement to be signed with M/s Essar.**

Mr. Ravi Sharma will discuss and update RWA members in the next meeting.

**Billing software to generate maintenance billing for building services**

Mr. Lokesh will update the status in the next meeting.

**Next meeting to be decided later...**